

## **Family Support Coordinator**

Hope Connect Inc – Telopea NSW

Family Support Coordinator

- **Permanent Part time - 30 hours per week;**
- **Rewarding leadership opportunity coordinating family services within friendly, supportive team environment;**
- **Competitive remuneration based on experience with salary packaging options available and some above award conditions;**
- **Based in Telopea.**

### **About us**

Hope Connect is motivated by the love and compassion of Jesus for all people. As a team, we endeavour to meet the changing needs of families and individuals within the community, with a holistic approach that considers the emotional, physical, social, financial and spiritual needs of those who visit.

Hope Connect has been one of the community service programs of Telopea Church of Christ for over 30 years, in partnership with CareWorks NSW it is funded by NSW Department of Family and Community Services and other funding bodies. Hope Connect Family Support offers a multi component delivery of services to families who have children 0-17 years. This includes an early intervention program and an intensive family preservation program which provide case management, counselling, advocacy, parenting courses and therapeutic groups.

### **About the role**

Hope Connect is seeking a Coordinator to join the Family Support team. The position offers challenging and rewarding opportunities to work with families to provide early intervention family support services and intensive family preservation.

In this role you'll be responsible for:

- Ensuring consistent high quality service delivery of family support services in accordance with funding body requirements and organisational policies and procedures.
- Developing and maintaining effective, collaborative partnerships and strategic alliances with appropriate agencies, industry groups and committees.
- Provide personal support and accountability for family support staff through developing a supportive and inclusive team culture, staff supervision, appraisals, and appropriate in-service training.
- Implementation, ongoing review and monitoring of policy and procedures.

### **This role requires:**

- Formal tertiary qualifications in Social Work, Social Welfare, Psychology or equivalent, minimum 5 years' experience in community based service.
- Demonstrated experience in leadership and management of teams with strong organisational skills.

- Working knowledge and experience of parenting, domestic violence, child protection and addiction issues, and relevant legislation and legalities.
- Demonstrated experience working with families and children.
- Ability to liaise and work constructively with a wide range of support personnel, industry groups, volunteers and other community services.
- Demonstrated networking and advocacy skills.
- Highly developed communication skills including: listening, interpersonal and written
- An ability or willingness to work within a team using a narrative therapy model preferred.
- Knowledge of community development and an ability to identify the needs of the target group and develop programs accordingly.

For further information and a position description please contact Hope Connect on 02 9638 7955. Please email applications including a brief cover letter, current resume, and a statement addressing each of the qualifications and skills using the subject line: **Family Support Coordinator**

- **Closing date 20<sup>th</sup> December 2017 by 5pm.**

The suitable applicant must have the right to live and work in Australia and hold a valid driver's licence and own a registered and insured vehicle. They will be subject to the relevant pre-employment checks including provision of a valid Working with Children Check clearance number and Police Check certificate.