

24th August 2021

Dear Churches,

Fresh Hope
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IMPORTANT INFORMATION RE NOMINATIONS for Conference Executive and Property Trust and Logistics for AGM

The Churches of Christ in NSW Annual General Meeting (AGM) will be held on Saturday 6th November 2021. The purpose of this letter is to provide information about how the AGM will be conducted, and to call for nominations for important roles on Conference Executive and the Property Trust.

Nominations

Nominations are being sought for appointment to Conference Executive and to the Churches of Christ Property Trust. Nomination forms are attached or available to download from the Fresh Hope website.

Please note the following:

1. Nominations for Conference Executive

- a. There will be nine vacancies on Conference Executive. Elections to those positions will be held at the AGM. Appointments to Conference Executive are for a period of 12 months.
- b. Churches nominating potential candidates for Conference Executive are encouraged to chat with us prior to nomination to ensure you fully understand the obligations and responsibilities of this peak board. We would welcome a proactive conversation with you. Please email board@freshhope.org.au to arrange a conversation.
- c. For Conference Executive, all nominations must be completed on the attached forms, and two oversight or board members from the nominating church must also endorse the candidates.
- d. There are 'Qualifying Conditions' in our Constitution for Conference Executive members. These reflect best practice and healthy governance. It is critical you make sure you comply prior to nominating. A copy of the Constitution is available online: [\[Constitution of the Conference of Churches of Christ in NSW\]](#)

2. Nominations for the Property Trust

- a. There are three vacancies on the Churches of Christ Property Trust. Elections to those vacancies will be held at the AGM. Appointments to the Property Trust will be for 2 years (1 position) and 8 years (2 positions).
- b. The Property Trust is seeking nominations from interested candidates. In particular candidates who are qualified and experienced in property law and/or property valuation.

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Churches of Christ
in NSW & ACT



- c. For further information about the role of trustees please contact the Trust's Corporate Secretary and Executive Officer, James Cartwright at james.cartwright@freshhope.org.au or on 0437 415 931.

The closing date for nominations is **5.00pm on Saturday 25th September 2021**. Please make sure you meet this deadline as all nominations need to be published in advance for our AGM. All completed nomination forms are to be emailed to board@freshhope.org.au

You may be aware that we had previously contemplated that nominations might be made via a video submission. In the current circumstances we ask that you complete the forms attached only. We look forward to exploring this again in the future.

Arrangements for the AGM

The current Public Health Orders, and the uncertainty about our ability to gather together in the coming months, continue to present challenges for our AGM. We are planning to conduct the AGM in person, but are preparing for a virtual AGM if that is not possible.

1. **Location:** The AGM will be held at 11:00am on Saturday 6th November 2021 in the auditorium at the Tops Conference Centre. Please note we can accommodate 150 Delegates in the auditorium for voting purposes. The day will commence with morning tea at 10:00am.
2. **Agenda:** The AGM agenda, including the business to be dealt with, will be provided to you 4 weeks in advance of the AGM.
3. **Delegates:** You will need to register your Delegates for voting at the AGM by 5.00pm on Saturday 25th September, 2021 to board@freshhope.org.au. You will be contacted separately to confirm the number of Delegates you are able to nominate. The returning officer will be Mr Ken Cheung from Kingsford Church. Registration of Delegates 4 weeks prior to the AGM is a requirement of the Constitution, and so it is essential that your Delegates are registered to vote by this date.
4. **Arrangements for virtual AGM:** If we are unable to safely hold the AGM in person, we will hold the AGM via Zoom. Please continue to monitor our website (under events and Enews) for further information regarding the AGM. We will ensure that you have sufficient information in advance about the technical requirements for joining a Zoom meeting, and how the meeting will be conducted to ensure you are able to participate and vote. It is our prayer and hope that we can see you at the Tops on the 6th November, 2021.

Thank you for your assistance in these matters.

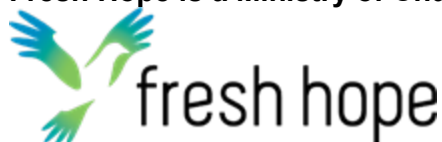
Yours sincerely,



Pastor Victor Tee

Conference President

Fresh Hope is a Ministry of Churches of Christ in NSW



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